

**Keota School District
Board of Education Meeting
Keota Elementary School Media Center
Keota, Iowa 52248
Thursday August 18, 2022
6:00 PM**

President Billie Kindred called the meeting to order and read the mission statement.

Board members present: Jim Tinnes, Pat Hammen, Andy Conrad, Dan Redlinger, Billie Kindred

Board members absent:

Also present: Superintendent/Secondary Principal Jim Henrich, Board Secretary Gina Bennett, Elementary Principal Seth Milledge

Pat Hammen moved to accept the agenda as presented. Seconded by Andy Conrad. Motion carried 5-0.

Communication and Reports

Student Reports/Programs/Celebrations – Jane Edwards spoke to the board thanking them for the benefit of insurance.

Community and/or Public Participation –

Approval of Consent Items

Approval of Board Meeting Minutes – Approval of the minutes from the previous monthly meetings.

Financial Report – Approve the current financial report of the district submitted by Business Manager Jeff Dieleman.

Approval of Summary of List of Bills – Approve the bills as listed and prepaid bills.

Approval of Open Enrollment Requests – All requests were reviewed and approved.

Approval of Fund Raising Requests – Volleyball asked permission to sell apparel. Proceeds will be used for equipment. PTO requested permission to sell snack sticks. Proceeds used to support staff and students. Speech requested permission to sponsor a Christmas tree walk/soup supper. Proceeds to help with scripts, membership, entry fees and supplies. Volleyball requested permission to hold a Serve-A-Thon. Proceeds will be used to purchase new volleyballs and jerseys. EagleRock! requested permission to hold a cookie walk, sell pizza, Cinna cake and Scentzy, and hold a lasagna supper with proceeds being used for costuming, entry fees and trip expenses.

Approval of Resignations – Rod Hill – Junior High softball coach

Approval of New Hires – Gabrielle Truesdell – High school associate, Mary Kay Beinhart – High school associate, Lakin Miller – elementary associate.

Jim Tinnes moved to accept the consent items based on background checks of the new hires as presented. Seconded by Dan Redlinger. Motion carried 5-0.

Non-Action Items

There were none.

Action Items

Approval of new elementary doors – Andy Conrad moved to accept the quote submitted by Sorrell Glass. Seconded by Dan Redlinger. Motion carried 5-0.

Approve of MOU for Teacher/Para Apprenticeship Program – Pat Hammen moved to accept the NOU for Teacher/Paraeducator registered apprenticeship with William Penn University. Seconded by Dan Redlinger. Motion carried 5-0

Approval of bus guidelines: Jim Tinnes moved to approve the guidelines as presented. Seconded by Pat Hammen. Motion carried 5-0.

Approval of camera purchase: Jim Tinnes moved to accept the proposal submitted by Electronic Engineering for camera, license, and training on the use of the cameras. Seconded by Andy Conrad. Motion carried 5-0.

Approval of Elementary Staff and Student Handbook: Dan Redlinger moved to accept the Elementary Staff and Student handbook for the 2022-23 school year. Seconded by Pat Hammen. Motion carried 5-0.

Approval of Grant Resolution: Dan Redlinger moved to approve the following resolution:

Keota Community School District WCRF GRANT PROPOSAL RESOLUTION

RESOLVED, the Board of Education of the Keota Community School District (Keota CSD), Iowa approving the application(s) for the purpose of receiving benefits from the Washington County Riverboat Foundation (WCRF).

WHEREAS, the WCRF has grant funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

WHEREAS, the WCRF has a grant application cycle that ends August 25, 2022, and

WHEREAS, the Keota CSD is supportive of these targets for improvement to the community and County, and

WHEREAS, one or more applications from the Keota CSD and/or from organizations with projects that will take place on school property, will be submitted to the WCRF by the August 25, 2022 deadline,

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Keota CSD, Iowa that the Keota CSD authorizes the following grant applications to be submitted to the WCRF for the August 25, 2022 application cycle:

Keota CSD Applications:

1. Phase I baseball field renovation (fencing)

Applications to be submitted by other organizations for the benefit of the Keota CSD:

NONE

Administrative Reports

Superintendent and 9-12 Principal Report – Superintendent Henrich reported he had been approached about the idea of adding TV monitors to the bottom of the gym scoreboard, in the concession stand area and in the cafeteria for the purpose of live streaming the games in progress. There will be a change in the school bus pickup/drop off stop on Washington Street. It will now be at Holy Trinity Church parking lot. The moving of the lights from the city Little League Park to the school ran into several issues so they will not be moved. Henrich has met with the Denovo representative to discuss the chiller and progress thus far on the project. A football player bus is being offered from Keota to Sigourney for any player who wishes to have a ride.

Pre-8 Principal/Curriculum Report – Principal Milledge has been working with the Parent/Handbooks as well as the bus rules. He has also gotten the USAC accounts all set up and a school UEI number. He has been working with ITS to make sure Benchmark Advance, I Ready, ISL, and Seesaw are updated and ready for the new year. Milledge will be meeting with staff. He thanked Rita Sheetz, Shelley Hammen, and Andy Conrad for painting they have been doing in prep for the students.

Activities Director Report – No report given.

Business Manager Report – Bank statements were balanced and August payroll was completed. AP invoices were paid and board packets assembled. Board financials were prepared.

Board Training/Board In Service

Pat Hammen moved the board go into closed session for the purpose of discussing job performance of employee. Seconded by Dan Redlinger. Roll call vote – Pat Hammen – aye, Andy Conrad – aye, Dan Redlinger – aye, Jim Tinnes – aye, Bill Kindred – aye.

The board retired back into open session at 7:58.

Item/topics for next board meeting

The next Keota School board meeting will be September 8, 2022 in the elementary media library at 6:00 PM.

Adjournment

The meeting was adjourned at 7:07 P.M.

Board President _____

Date _____

Board Secretary _____

Date _____

Keota Community School		Vendor Totals Report by Vendor																					
07/20/2022 12:50 PM		Beginning Date 07/15/2022; Ending Date 07/20/2022		07/15/2022		- 07/20/2022																Us	
Vendor Name	Description	Total																					
A. PERSON'S PROM & PARTY	PROM SUPPLIES	116.20																					
BLICK ART MATERIALS	ART SUPPLIES	37.94																					
ELITE SPORTS	BASKETBALL CAMP SHIRTS - RESALE	268.50																					
H2I GROUP	SHOT CLOCKS	6,188.00																					
HOUGHTON MIFFLIN COMPANY	INSTRUCTIONAL SUPPLIES - CONRAD	1,720.00																					
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	COMPUTER SUPPLIES - DOC CAMERA	2,470.00																					
IOWA ASSOCIATION OF TRACK COACHES	YEARLY MEMBERSHIP	55.00																					
KEOTA COMMUNITY SCHOOL-INVESTMENT	RENT FOR BASKETBALL CAMP	50.00																					
LIMINEX, INC dba GO GUARDIAN	GO GUARDIAN SAFETY SECURITY	3,799.20																					
MARCO, INC.	DISTRICT METER READS	1,943.69																					
PSC DISTRIBUTION	PLUMBING SUPPLIES	149.61																					
SCHUMACHER ELEVATOR COMPANY	REPAIRS/MAINTENANCE	224.55																					
SEIS HEALTH CARE PLAN	HEALTH INSURANCE	46,496.55																					
SPROUSE, MOLLY	REIMB FOR CLASSROOM SUPPLIES	93.94																					
STOUT, DAN	REIMB PE BOWLING @ SIGOURNEY	600.00																					
SYMMETRY ENERGY SOLUTIONS	NATURAL GAS (FORMERLY CENTER POINT)	650.20																					
V IINGTON COMMUNITY SCHOOL DISTRICT	2021-22 SPECIAL ED BILLING	15,357.76																					
Vendors Listed: 17																						Total:	80,221.14

Keota Community School 08/18/2022 10:49 AM		Vendor Totals Report by Vendor 07/21/2022 - 07/27/2022		Us
Beginning Date 08/04/2022; Ending Date 08/10/2022				
Vendor Name	Description			Total
ALLIANT ENERGY COMPANY	ELECTRICITY			9,989.39
BLICK ART MATERIALS	ART SUPPLIES			64.70
CLARAHAN, TIM	LUNCH MONEY REFUND			9.60
CUSTOM IMPRESSIONS	HONOR KEY ENGRAVING			60.00
EMC INSURANCE	LEGAL SERVICES DEDUCTIBLE			1,000.00
GRETTER, NAOMI	REIMB LUNCH MONEY			773.45
HOUGHTON MIFFLIN COMPANY	INSTRUCTIONAL SUPPLIES - CONRAD			394.40
LAKESHORE LEARNING MATERIALS	INSTRUCTIONAL			57.49
LUTHER, GRANT	SHOW CHOIR CHOREOGRAPHY			2,300.00
MCCLENAHAN, CRAIG	MUSICAL ARRANGEMENTS			425.00
MENKE, MEGAN	LUNCH MONEY REFUND			1.40
MID-AMERICA PUBLISHING CORPORATION	PUBLISH BOARD MINUTES			150.98
PSC DISTRIBUTION	PLUMBING SUPPLIES			77.45
SCHOOL SPECIALTY LLC.	INSTRUCTIONAL SUPPLIES			157.51
SUMMIT COMPANIES	SEMI ANNUAL INSPECTION			1,133.50
US CELLULAR	HOT SPOTS			391.41
Vendors Listed: 16				Total: 16,986.28

Keota Community School
07/27/2022 11:45 AM

Vendor Totals Report by Vendor

07/21/2022 - 07/27/2022

Beginning Date 07/21/2022; Ending Date 07/27/2022

Us

Vendor Name	Description	Total
ALBION ENERGY COMPANY	ELECTRICITY	9,989.39
BLICK ART MATERIALS	ART SUPPLIES	64.70
CLARAHAN, TIM	LUNCH MONEY REFUND	9.60
CUSTOM IMPRESSIONS	HONOR KEY ENGRAVING	60.00
EMC INSURANCE	LEGAL SERVICES DEDUCTIBLE	1,000.00
GRETTER, NAOMI	REIMB SK FOOTBALL ADMISSIONS	773.45
HOUGHTON MIFFLIN COMPANY	INSTRUCTIONAL SUPPLIES - CONRAD	394.40
LAKESHORE LEARNING MATERIALS	INSTRUCTIONAL	57.49
LUTHER, GRANT	SHOW CHOIR CHOREOGRAPHY	2,300.00
MCCLENAHAN, CRAIG	MUSICAL ARRANGEMENTS	425.00
MENKE, MEGAN	LUNCH MONEY REFUND	1.40
MID-AMERICA PUBLISHING CORPORATION	PUBLISH BOARD MINUTES	150.98
PSC DISTRIBUTION	PLUMBING SUPPLIES	77.45
SCHOOL SPECIALTY LLC.	INSTRUCTIONAL SUPPLIES	157.51
SUMMIT COMPANIES	SEMI ANNUAL INSPECTION	1,133.50
US CELLULAR	HOT SPOTS	391.41
Vendors Listed: 16	Total:	16,986.28

Keota Community School		Vendor Totals Report by Vendor																	
08/10/2022 10:59 AM		Beginning Date 08/04/2022; Ending Date 08/10/2022		08/04/2022 - 08/10/2022															
Vendor Name	Description	Total																	
A. AMERICAN PEST CONTRAL	PEST CONTROL	80.00																	
BROOKLYN HARDWARE	CUSTODIAL SUPPLIES	1,005.80																	
COMMUNICATIONS ENGINEERING COMPANY	INTERCOM/BELLS	372.00																	
COX SANITATION & RECYCLING, IN	GARBAGE COLLECTION	288.75																	
CURRICULUM ASSOCIATES, INC.	ELEMENTARY MATH CURRICULUM	0.00																	
CUSTOM IMPRESSIONS	HONOR KEY ENGRAVING	(60.00)																	
FARMERS COOPERATIVE ASSOCIATION	FUEL/SUPPLIES	41.09																	
IOWA HIGH SCHOOL MUSIC ASS'N.	2022-23 MEMBERSHIP DUES	25.00																	
IOWA HIGH SCHOOL SPEECH ASS'N	2022-23 MEMBERSHIP DUES	75.00																	
JOSTEN'S, INC	LETTER "K"	198.65																	
KCII RADIO	COMMERCIALS	365.40																	
LYNCH DALLAS, P.C.	LEGAL SERVICES	82.50																	
MID-AMERICA PUBLISHING CORPORATION	PUBLISH BOARD MINUTES	85.15																	
PAPER CORPORATION, THE	COPIER PAPER	3,834.40																	
REALLY GOOD STUFF	INSTRUCTIONAL	143.02																	
REV TRAK	FEES FOR ONLINE PAYMENT SYSTEM	43.59																	
S.J. SMITH WELDING SUPPLY	INDUS. ARTS INSTRUCTIONAL	26.04																	
SCHOOL ADMINISTRATORS OF IOWA	ANNUAL DUES - HENRICH/MILLEDGE	1,986.00																	
SCHOOL SPECIALTY LLC.	INSTRUCTIONAL SUPPLIES	175.81																	
SCHUMACHER ELEVATOR COMPANY	REPAIRS/MAINTENANCE	224.55																	
SDI INNOVATIONS, INC (SCHOOL	STUDENT PLANNERS	662.04																	
DATEBOOKS)																			
VISION AG	CHEMICALS FOR WEED CONTROL	548.63																	
Vendors Listed: 22																			
		Total: 10,203.42																	

Keota Community School
08/17/2022 12:02 PM

Vendor Totals Report by Vendor

08/11/2022 - 08/18/2022

Beginning Date 08/11/2022; Ending Date 08/18/2022

Vendor Name	Description	Total
A MECHANICAL CONTRACTORS, IN	REPAIR RECIRCULATION PUMP IN KITCHEN	433.50
BAIN ELECTRIC	REPLACE GYM LIGHTS/LED BULBS	13,731.95
DEPARTMENT OF ADMINISTRATIVE SERVICES	ANNUAL TSA ADMIN FES	600.00
ELITE AWARDS	YEARS OF SERVICE AWARDS	84.55
HENRICH, JAMES	REIMB SUPT. MILEAGE/MEALS	50.33
HILL, ROD	REIMB ATHLETIC SUPPLIES	8.35
HOUGHTON MIFFLIN COMPANY	INSTRUCTIONAL SUPPLIES - CONRAD	394.40
HUDL	BOYS/GIRLS BASKETBALL VIDEO/STATS	1,098.00
IMPACT7G	ASBESTOS SURVEILLANCE	720.00
INFRASTRUCTURE TECHNOLOGY SOLUTIONS		2,810.80
IOWA COMMUNICATIONS NETWORK, FINANCE DIVISION	TELEPHONE/INTERNET	265.08
LEONARD, MACIE		
MARCO PRODUCTS INC.	REIMB FOR CLASSROOM SUPPLIES	215.87
MARTIN BROS. DISTRIBUTING CO.	OFFICE METER READS	1,943.69
OVERTURF, JON	PURCHASED FOOD	1,974.14
REDLINGER, MARY PAT	REIMB FOR FOSS TRAINING	260.57
TEACHING STRATEGIES	REIMB FOR KITCHEN SUPPLIES	22.77
	EARLY CHILDHOOD SUPPLIES	283.92
Vendors Listed: 17		Total: 24,897.92