

**Keota School District
Board of Education Meeting
Keota Elementary School Media Center
Keota, Iowa 52248
Thursday October 13, 2022
6:00 PM**

President Billie Kindred called the meeting to order and read the mission statement.

Board members present: Pat Hammen, Dan Redlinger, Jim Tinnes, Andy Conrad

Also present: Superintendent/Secondary Principal Jim Henrich, Board Secretary Gina Bennett, Elementary Principal Seth Milledge

Public Hearing on Chiller Project – Information on costs and timelines were presented and explained. There was no comment from any one from the public. Pat Hammen moved to adjourn out of public hearing into regular meeting. Seconded by Andy Conrad. Motion carried 5-0.

Pat Hammen moved to accept the agenda as presented. Seconded by Andy Conrad. Motion carried 5-0.

Communication and Reports

Student Reports/Programs/Celebrations – Frank Whitten, advisor from the Future Business Leaders of America (FBLA) explained what the group will be doing and the opportunities they will have to study business and business theory. There are currently 9 students involved in the program.

Community and/or Public Participation – No one spoke.

Approval of Consent Items

Approval of Board Meeting Minutes – Approval of the minutes from the previous monthly meetings.

Financial Report – Approve the current financial report of the district submitted by Business Manager Jeff Dieleman.

Approval of Summary of List of Bills – Approve the bills as listed and prepaid bills.

Approval of Open Enrollment Requests – Cory Vrodenburg requests permission for their son Max Vrodenburg (Kindergarten) to open enroll from Keota into Washington.

Approval of Fund Raising Requests – N/A

Approval of Resignations – N/A

Approval of New Hires – Jonathan Overturf – JH softball, Deana Nolan – hs associate

Andy Conrad moved to accept the consent items as presented. Seconded by Jim Tinnes. Motion carried 5-0.

Non-Action Items

Class enrollment data: Superintendent Henrich presented data showing the enrollment of student in classes for annual review.

Action Items

Approval of Bid and Specs for the Chiller project – Keota CSD received public bids on September 29, 2022 for the chiller replacement project at the high school. Three responsive and responsible bids were received and publicly read in accordance with Iowa Code. The apparent low and responsive bidder was R.M. Boggs Co., Inc. with offices in Iowa City, Iowa. After reviewing their proposal and validating their understanding of the project, Denovo recommends the BOE approve the following 1) Construction Document prepared by KCL Engineering 2) Form of Contract between Keota CSD and R.M. Boggs and 3) a contract in the value of \$147,227.00 for base bid and \$0.00 for Alternate #1. Jim Tinnes moved to accept the bids presented. Seconded by Dan Redlinger. Motion carried 5-0.

Approval of Allowable Growth and Supplemental Aid for Special Education - RESOLVED, the Keota Community Board of Education approves a request for allowable growth and supplemental aid for a negative special education balance not to exceed \$127,542.00 for the school year ending June 30, 2023. Pat Hammen moved to accept the Special Education Allowable Growth and Supplemental Aid Resolution. Seconded by Andy Conrad. Motion carried 5-0.

Approval of FFA Trip to National FFA Convention in Indianapolis Indiana: Jim Tinnes moved to approve the FFA trip to National FFA Convention in Indianapolis Indiana October 26-28. Seconded by Dan Redlinger. Motion carried 5-0.

Approval of Snow removal bid – No action taken.

Approve of Fence Quote – D and C Fence Company has submitted a bid for a chain link fence to be installed around the baseball field parking lot area. The quote is in the amount of \$8,562.00. Jim Tinnes moved to accept the bid from D and C Fencing. Seconded by Andy Conrad. Motion carried 5-0.

Approval AAA Mechanical Agreement - Andy Conrad moved to accept the AAA Mechanical preventative maintenance agreement (annual cost of \$7960.00) valid from October 2022 through September 2023. Seconded by Pat Hammen. Motion carried 5-0.

Approval of sharing agreement with Sigourney football – Pat Hammen moved to accept the sharing agreement with Sigourney for football.. Seconded by Dan Redlinger. Motion carried 5-0.

Approval of Roof Repairs Bid – D R and C, Inc. has submitted a bid for elementary edge detail repair on approximately 590' for the sum of \$20,384.00. Andy Conrad moved to accept the bid for roof repair submitted by D R and C. Seconded by Jim Tinnes. Motion carried 5-0.

Administrative Reports

Superintendent and 9-12 Principal Report –Superintendent Henrich provided information from the pre-bid meeting for the chiller. The Denovo rep was happy with the number of companies interested as this is a small job for most of the companies. It is expected that installation and prep work will begin in the middle of October. The after school program has 22 registered to attend and 9 that are regularly attending. \$600.00 in donations have come in. As of now, the school is not covering all the costs, but this is a valuable service to the community. Henrich will keep the board informed as we move through the year. The installation of the new server for the cameras has begun. The cameras have yet to arrive. The roofing project needs to begin soon. The board needs to start the discussion of the process to select the next superintendent.

Pre-6 Principal/Curriculum Report – Principal Milledge reported a good September and start to October. Staff and students have moved from expectations into “meat and potatoes” instruction in the classroom. Formal observations have begun. Title 1 services and screener/diagnostic letters to have been sent to families. Milledge attended the School Administrator of Iowa conference for new elementary teacher and picked up some great information. The goal is to visit every classroom each day. The first SOAR assembly was on Monday October 3. Students and staff participated in Homecoming activities and the kindergarten class took a field trip to Bloomsbury Farms. It is currently Fire Prevention Week. The first SOAR Reward Day and Halloween parties are scheduled for Monday October 13st. The Keota After School Program was recently featured on “In Touch with Southeast Iowa” program on KCII.

Activities Director Report – No report given.

Business Manager Report –Bank statements were balanced and October payroll was completed. AP invoices were paid and board packets assembled. Board financials were prepared.

Board Training/Board In Service

Item/topics for next board meeting

The next Keota School board meeting will be November 10, 2022 in the elementary media library at 6:00 PM.

Adjournment

The meeting was adjourned at 7:16 P.M.

Board President _____

Date _____

Board Secretary _____

Date _____