

**Keota School District  
Board of Education Meeting  
Keota Elementary School Media Center  
Keota, Iowa 52248  
Thursday Sept 14, 2023  
6:00 PM**

President Billie Kindred called the meeting to order and read the mission statement.

**Board members present:** Dan Redlinger, Pat Hammen, Andy Conrad, Jim Tinnes

**Board members absent:**

**Also present:** Superintendent Lisa Brenneman, Board Secretary Gina Bennett, and Business Manager Amy Greiner, Elementary Principal Seth Milledge

Dan Redlinger moved to accept the agenda as presented. Seconded by Andy Conrad. Motion carried 5-0.

### **Communication and Reports**

**Student Reports/Programs/Celebrations** – No one spoke.

**Community Public Participation** – No one spoke.

### **Approval of Consent Items**

**Approval of Board Meeting Minutes** – Approval of the minutes from the previous monthly meetings.

**Financial Report** – Approve the current financial report of the district submitted by Business Manager Amy Greiner.

**Approval of Summary of List of Bills** – Approve the bills as listed and prepaid bills as presented by Gina Bennett.

**Approval of Open Enrollment Requests** – Olivia Jondle – Grade K – from Keota to Washington  
Wyatt Hohenshell – Grade 10 – from Keota to Mid Prairie

**Approval of Fund Raising Requests** – FFA – Fruit/Meat/Cheese/Candy  
FFA – Fall Mums/Spring annuals  
Eagle Advocates – Holiday Market  
Eagle Advocates – Greenery Sales  
Eagle Advocates – Appetizer Workshop

**Approval of Resignations** – Teri Carl – Elementary associate

**Approval of New Hires** – Rod Hill – Math Interventionist  
Angela Conrad – National Honor Society sponsor  
Timothy Tramel – Part-time PM Custodial  
Taylor Kindred – Part-time associate/After school program  
Tom Woltering – Transportation coordinator plus bus route driver

**Approval Level I Investigators** – Approval of Lisa Brenneman and Seth Milledge as district Level I investigators.

**Approval of Additional Insured Booster Groups** – Music Boosters, Athletic Boosters, Keota PTO, Keota Education Foundation, Youth Plus, Eagle Advocates

**Approval of IDATP Bus Driver Drug Testing Program** – The same program used last year – Medical Enterprises.

Jim Tinnes moved to approve the consent items as presented. Seconded by Dan Redlinger. Motion carried 5-0.

### Non-Action Items

### Action Items

**Approval of AAA Mechanical Preventative Maintenance agreement** - Pat Hammen moved to approve the agreement with AAA Mechanical beginning in the fall of 2023. Seconded by Andy Conrad. Motion carried 5-0.

**IASB Human Resources sharing agreement** - Andy Conrad moved to approve the agreement between Pekin, Sigourney and Keota to share the human resources position. Seconded by Dan Redlinger. Motion carried 5-0.

**Approval of Booster Club grant**- Dan Redlinger moved to approve the Keota Athletic Booster application for a WCRF grant. This grant would include improvements to lighting, infield, storage shed, and flag pole. Seconded by Pat Hammen. Motion carried 5-0.

**Approval of Keota Advocates application for a Keokuk County Endowment Grant** – Pat Hammen moved to approve the Keota Advocates application for a Keokuk County Endowment Grant. Seconded by Andy Conrad. Motion carried 5-0.

**Approval of Keota advocates application for a Wellmark grant** – Jim Tinnes moved to approve the Keota Advocates application application for a Wellmark grant. Seconded by Dan Redlinger. Motion carried 5-0.

**Approval of new dismissal route** – Andy Conrad moved to approve the new dismissal route as presented pending the approval of the City Council removing the one way signage. Seconded by Dan Redlinger. Motion carried 5-0.

**Approval of selling of the handicap equipped bus** – Andy Conrad moved to approve the selling of the handicap equipped bus. Seconded by Pat Hammen. Motion carried 5-0.

### Administrative Reports

**Superintendent and 9-12 Principal Report** – Superintendent Lisa Brenneman reported that the number one goal remains to create and nurture a positive culture of learning district wide. Every decision made is based on how it affects learning. Edgenuity is working very well with around 50 students using the online learning. A new bus stop has been added at the corner of Adams and Keokuk streets. The Chromebooks have been going well with no problems thus far. Go Guardian has worked well too. The new chiller is working – the new motor has been installed and working with no noise. Mrs. Brenneman has been making an effort to be in classrooms each day. She has been pleased with the no phones compliance both from students and staff. The bell system is not working and is out dated. There seems to be no way to get parts or repair from the company that installed the system. Other avenues will be explored. Quotes are being taken for phones to be installed in each room and key fobs for staff with safety in mind. The fence around the baseball field has been installed. The softball field needs several improvements. Live streaming has been switched to Huddle. Reports so far are very positive.

**Activities Director Report** – No report

**Elementary Principal report** – Principal Milledge reported that the school year is off to a great start. Classes have been getting into full swing. The new curriculum has been great to work with and student have begun to work with the Caring School Community, Mystery Science and Computer Science classes. Students are prepping for Really Great Reading surveys and FAST Reading assessments. ISASP Testing results will be mailed home this week as well. A number of donations have been received for the playground!! Students and staff alike are so very appreciative of the community’s generosity!! School officials will be meeting this week with the Keokuk County Emergency Preparedness and Hazard Mitigation as well as have a site visit with the Iowa Critical Incident Mapping as a part of the Governors Safety Bureau.

**Business Manager Report** –Business manager Amy Greiner reported that August bank statements were balanced and September payroll was completed and paid. Gina got all AP invoices were paid and board packets assembled. Board financials were prepared. She is starting to prepare for the FY23 audit and am working on the FY23 Certified Annual Report which is due on Sept. 15<sup>th</sup>. It is nearly complete. She is also working on the FY23 Special Education Supplement and the FY23 Annual Transportation report, both of which are due on the 15<sup>th</sup> as well. Greiner is typically in the Keota office on Tuesday and Thursday mornings. Greiner will be attending the Iowa Association of School Business Officials fall conference Sept. 27-28. She is also preparing information requested for the annual EMC insurance audit.

**Board Training/Board In Service**

Last day for filing school board nomination papers is Sept 21<sup>st</sup> at 5:00 PM.

The next Keota School board meeting will be October 12, 2023 in the elementary media library at 6:00 PM.

**Adjournment**

The meeting was adjourned at \_\_\_\_\_ P.M.

Board President \_\_\_\_\_

Date \_\_\_\_\_

Board Secretary \_\_\_\_\_

Date \_\_\_\_\_